



**COOPERATIVE EDUCATION OPPORTUNITIES  
NATIONAL AERONAUTICS AND SPACE ADMINISTRATION  
GLENN RESEARCH CENTER  
CLOSING DATE: July 31, 2008**

Are you looking for an exciting and challenging opportunity, one that will complement your academic studies and enhance your career after graduation? If so, consider the Glenn Research Center (GRC) Cooperative Education program! We are looking for talented students in the following academic majors: Business Administration/Management, Accounting, Finance, Economics, or Social Science. Related majors may also qualify, depending on coursework and/or curriculum.

Start dates for positions are January, June, or September 2009. Start date will be determined according to organizational needs and selected students' academic schedules. Typical salary range is \$13.17 - \$22.33 per hour, based on academic classification.

<b>What the work entails:</b>	You will be hired to perform trainee-level work in competency areas such as Business Operations, Resource Management, Financial or Human Capital Management. You will work under the direction of experienced professionals, performing a wide range of assignments. You will also have the opportunity to rotate through different GRC organizations to gain a diverse perspective of the work. The complexity of the work will increase as you gain experience.
<b>What are the qualifications:</b>	<p>You must:</p> <ul style="list-style-type: none"> <li>• Be a United States Citizen.</li> <li>• Be at least 16 years old.</li> <li>• Have at least a 3.0 GPA.</li> <li>• Be pursuing a baccalaureate or graduate degree in one of the academic majors or related fields listed above.</li> <li>• Be enrolled full-time at an accredited college or university.</li> <li>• At a minimum, have completed sophomore year in a baccalaureate degree program by the time you start your co-op position.</li> <li>• Be enrolled in your college's or university's Cooperative Education Program.</li> <li>• Be recommended by the Co-op Coordinator, Career Services Director, or other appropriate staff member at your college or university.</li> </ul>
<b>Basis of ratings:</b>	Your resume and any accompanying documentation (recommendation letters, transcripts, recruiter/interviewer notes) will be reviewed by managers with vacant Co-op positions in their organizations. Your credentials will be reviewed on criteria such as education, paid or volunteer experience, and demonstrated leadership and teamwork abilities. Resume review is scheduled to begin in October 2008 and positions may be filled at any time. We strongly recommend that you apply as soon as possible.

<b>How to apply:</b>	Go to the “how to apply” link of the GRC Cooperative Education Program Web Site at <a href="http://www.grc.nasa.gov/WWW/OHR/Coop/hta.htm">http://www.grc.nasa.gov/WWW/OHR/Coop/hta.htm</a> and follow the instructions.
<b>Who to contact:</b>	For additional information about the GRC Cooperative Education program, e-mail <a href="mailto:grc-coops-applicants@lists.nasa.gov">grc-coops-applicants@lists.nasa.gov</a>  For information on the Glenn Research Center, go to <a href="http://www.nasa.gov/centers/glenn/home/index.html">http://www.nasa.gov/centers/glenn/home/index.html</a> .