



Office of Human Resources

Personnel Newsletter



December 2000

Center's Fiscal Year Hiring Initiative Results in Top Quality Employees

In January, the Office of Human Resources posted recruiting bulletins throughout the country to attract high-quality, new college graduates. Special efforts were made to publicize our hiring opportunities at colleges and universities that have diverse student populations. Glenn graduates of these universities supplemented the Center's overall hiring initiative by interviewing students at these schools. Additionally, the Center utilized its contacts and grant arrangements with these schools and other academic institutions to identify and recruit top quality new college graduates. Further, Glenn employees attended many scientific and engineering conferences and career days to inform students of our employment opportunities.

These efforts resulted in the Center hiring 25 new college graduates. The grade point average for these students was 3.6 on a 4.0 scale. All have entered on duty except for one who starts in January.

The Center also hired 31 experienced employees. These consisted of engineers, administrative, technical, secretarial, and wage grade employees. Many of the experienced hires were nonpermanent (i.e., term and temporary appointments). There are several reasons for the Center continuing to hire nonpermanent employees:

- 1) The Administrator requested NASA to make a significant change to our workforce by hiring a larger portion of nonpermanent employees.
- 2) The dynamics of the workforce are changing as individuals are more mobile and benefits are more portable.
- 3) NASA needs to refresh the workforce to ensure that leading-edge scientific, engineering, and information technology skills are available to do the work of the future.
- 4) NASA needs more "in and out" movement of the workforce to leverage technology transfer and have an infusion of new ideas and to form a better partnership with academia and industry.

Glenn's hiring initiative assisted in achieving the Administrator's goals by hiring top quality, new college graduates and highly talented experienced employees--12 nonpermanent and 44 permanent hires for a total of 56 new hires for this year's initiative. These 56 new employees will undoubtedly strengthen the efforts of the Glenn workforce to achieve many of its long-term goals.

INSIDE THIS ISSUE

- | | |
|---|--|
| 1 | Center's Fiscal Year Hiring Initiative Results in Top Quality Employees |
| 1 | One-Stop Government Web Site |
| 2 | 2001 Calendar |
| 3 | NASA External Awards |
| 4 | Benefits Information |
| 4 | 3 R's to Remember This Holiday Season |
-

One-Stop Government Web Site

A Web site that provides the public with one-stop access to all Federal on-line information and services can be found at: <http://www.firstgov.gov/>. This site provides links by topic and by Government branch. There are also links to state and local government Web sites.

2001 CALENDAR YEAR

JANUARY

Sun	Mon	Tue.	Wed	Thurs	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

FEBRUARY

Sun	Mon	Tue.	Wed	Thurs	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28			

MARCH

Sun	Mon	Tue.	Wed	Thurs	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

APRIL

Sun	Mon	Tue.	Wed	Thurs	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

MAY

Sun	Mon	Tue.	Wed	Thurs	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

JUNE

Sun	Mon	Tue.	Wed	Thurs	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

JULY

Sun	Mon	Tue.	Wed	Thurs	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

AUGUST

Sun	Mon	Tue.	Wed	Thurs	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

SEPTEMBER

Sun	Mon	Tue.	Wed	Thurs	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

OCTOBER

Sun	Mon	Tue.	Wed	Thurs	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

NOVEMBER

Sun	Mon	Tue.	Wed	Thurs	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

DECEMBER

Sun	Mon	Tue.	Wed	Thurs	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

END OF PAY PERIOD



PAID HOLIDAY



NASA EXTERNAL AWARDS

Every quarter the Center receives requests for nominations for a wide variety of non-NASA Awards. A call letter with nomination criteria summaries is sent to the directorate offices for distribution. Please call the Awards Office at extension 3-2848, for specific information.



The following is a list of non-NASA External Awards solicitations due this quarter, January through March 2001:

- AIAA Awards (Category 3)*
- Arthur S. Flemming Awards (Category 1)*
- Careers and the Disabled Magazine's Employee of the Year Award (Category 3)*
- Federal Asian Pacific American Council (FAPAC) Outstanding Achievement Award (Category 1)*
- FPMI Annual Labor and Employee Relations Award (Category 3)*
- Francois-Xavier Bagnoud Aerospace Prize (Category 3)*
- Innovations in American Government (Category 3)*
- Institute of Navigation Awards (Category 3)*
Thurlow, Hays, Weems, and Superior Achievement Awards
- John H. Chapman Excellence Award (Category 3)*
- Katharine Wright Memorial Award (Category 3)*
- National Academy of Engineering Awards (Category 3)*
Charles Stark Draper Prize
Fritz J. and Dolores H. Russ Prize
Arthur M. Bueche Award
Founders Award
- National Air and Space Museum Trophy (Category 1)*
- Public Service Excellence Award (Category 3)*
- Robert J. Collier Trophy (Category 1)*
- Thomas O. Paine Memorial Award for the Advancement of Human Exploration of Mars (Category 3)*
- White House Closing the Circle Awards (Category 3)*
- Women in Science and Engineering (WISE) Awards (Category 1)*

Category 1: Recognition for substantial Agencywide contribution towards direct mission of the Agency. Soliciting organization requires submission by the Head of the Agency. Nominations must be submitted to HQ Agency Personnel Policy Branch, Code FPP, for final submittal to sponsoring organization.

Category 2: Award has limited application in the Agency. Soliciting organization limits the number of nominations from the Agency, thereby requiring an Agency screening process. Someone other than the Head of the Agency may submit nominations. Nominations must be submitted to HQ Agency Personnel Policy Branch, Code FPP, for final submittal to sponsoring organization.

Category 3: Solicitation by sponsoring organization is inconsistent and made through professional society membership and mass distributions. Soliciting organization has no limit on the number of nominees from the Agency. Nominations are delegated to Heads of HQ Offices and Directors of NASA Centers for submittal to sponsoring organizations

Benefits Information

Do you have questions or want information on any of the following subjects?

- Awards
- Benefits Newsletter
- Child Care
- Employee Assistance Program
- Employee Express
- Fed America – Information and Handbooks
- Federal Employees Group Life Insurance (FEGLI)
- Federal Employees Health Benefits Program (FEHB)
- Federal Pay Information
- Fitness Center
- Guidelines for Religious Freedom
- Leave Programs
- NASA Employees Benefit Association (NEBA)
- Medicare
- Occupational Medicine Services
- Office of Worker's Compensation Programs
- Retirement
- Social Security
- Thrift Savings Plan Information
- Veteran's Benefits

Take a look at the Office of Human Resources Web Site at: www.grc.nasa.gov/WWW/OHR and select Benefits.



This Holiday Season

Remember the 3 R's of Good Mental Health:

Rest, Rethink, and Rejoice

- ☐☐ *Rest* - That's why it's called a "holiday". Take time for yourself and your family members to recuperate, refresh, and rekindle the psychic energy all of you expend on the job, at school, or play.
- ☐☐ *Rethink* - Every Holiday Season brings back memories. Try to take a positive view. Maybe "Uncle Joe" gets on your nerves with his stories of WWII and the Fifties. But in the whole schema of things, he may not be here next Holiday Season, and, is it really that important to raise your blood pressure?
- ☐☐ *Rejoice* - Focus on what is good in your life. Consider all the tragedies and hardships in today's world and put yourself in perspective with those. Be grateful. Release some endorphins with happy thoughts.

There is another "R" - Remember. Remember the GRC Employee Assistance Program at extension 3-2989. We're here to help, too.

Dr. Joseph R. Wasdovich

