

# Management Information Meeting

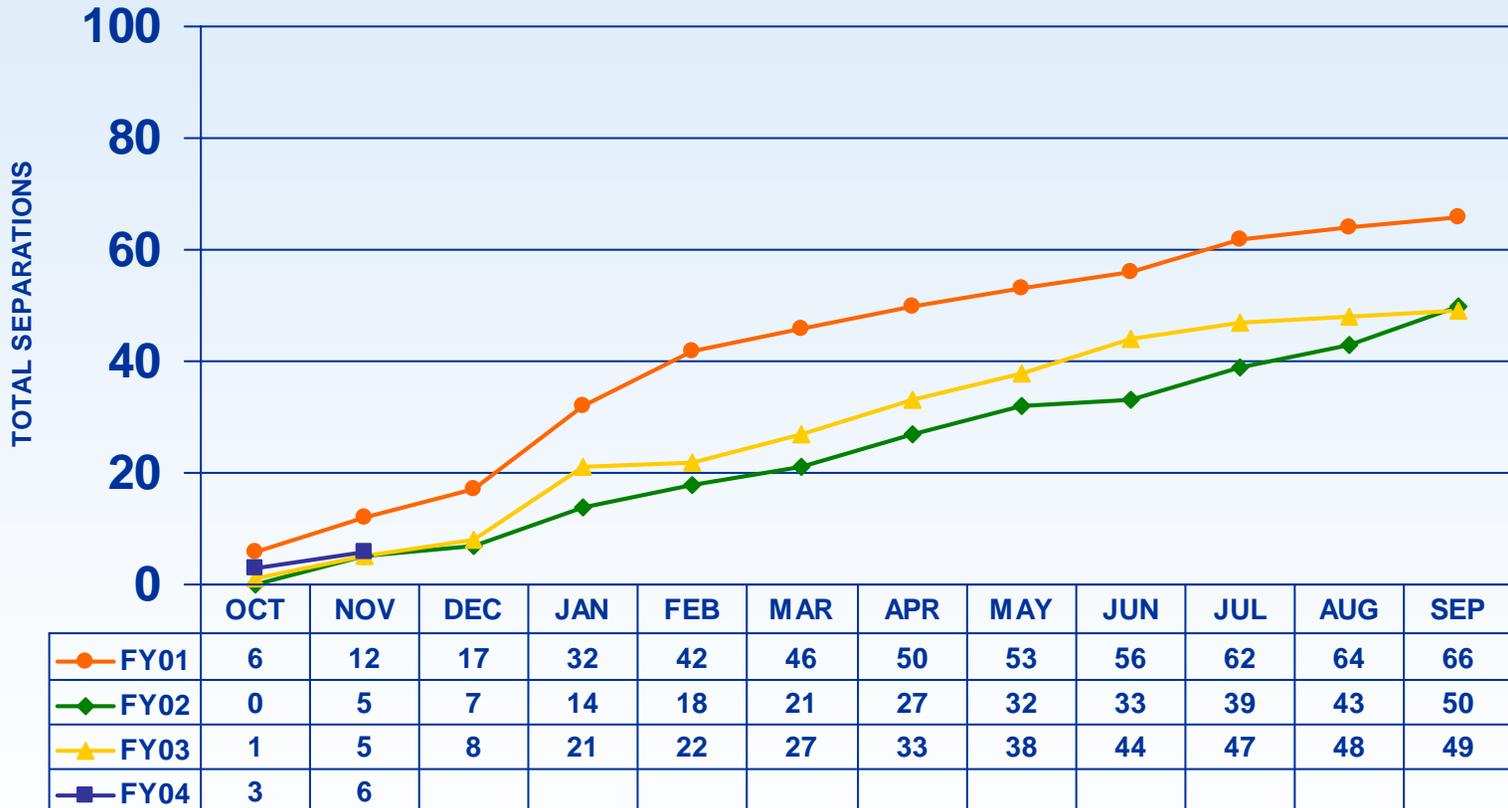
November 21, 2003

**Glenn Research Center**

**Office of Human Resources and Workforce Planning at Lewis Field**



# CUMULATIVE SEPARATIONS FY01-04



FY04 Projected Separations – 57

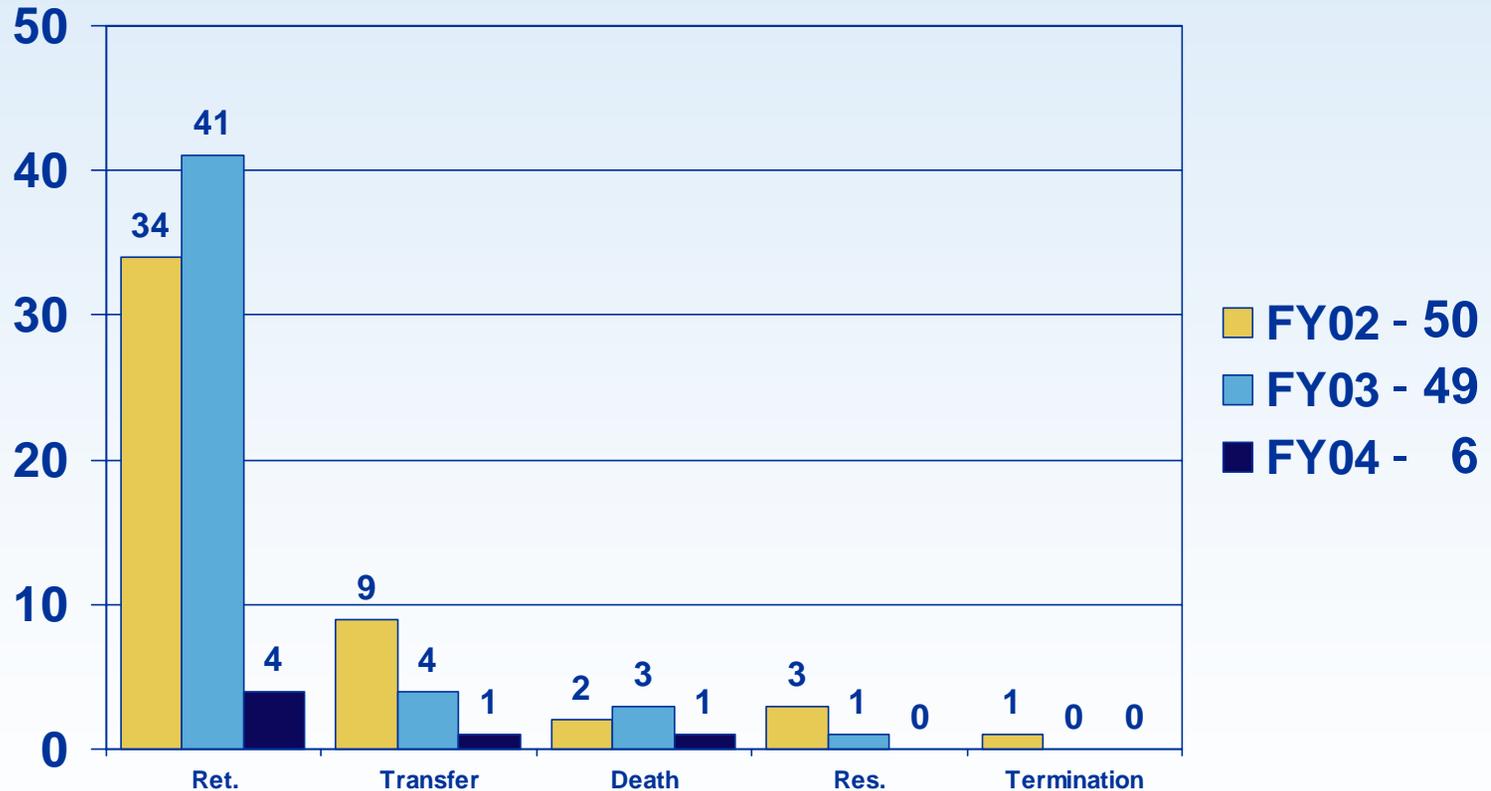


## Center Loss Picture FY04 (as of 11/12/03)

Reasons	Minority		Nonminority		Total
	Male	Female	Male	Female	
Retirement	2		2		4
Buyout Retirement					
Termination					
Transfer				1	1
Death	1				1
Resignation:					
Change of Employer					
Personal					
<b>Total Losses</b>	<b>3</b>		<b>2</b>	<b>1</b>	<b>6</b>



## CENTER LOSS PICTURE FY02-FY04 (as of 11/12/03)



# Glenn Research Center FY04 FTPs



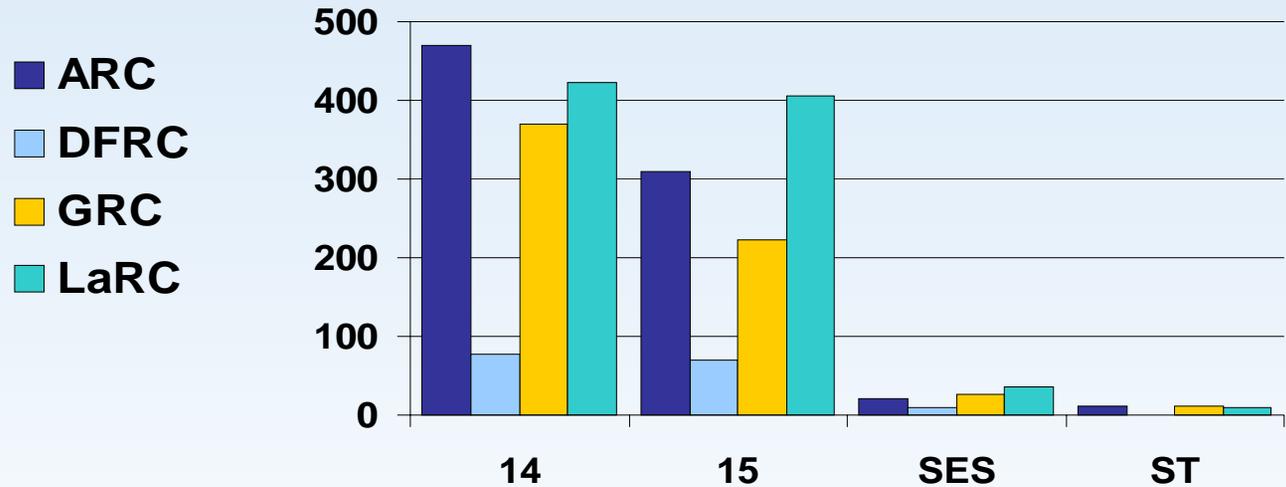
# Glenn Research Center FY04 FTP Losses and Hires



- Projected Losses (3)
- Projected Hires (5)
- Actual Losses (4)
- Actual Hires (5)



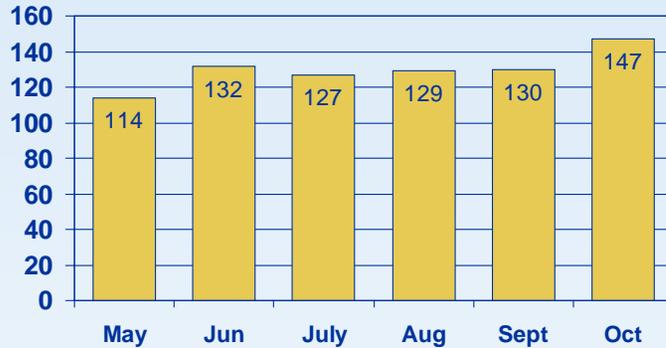
## High-Grade Positions - FTP As of 10/18/03



	All Grades	14 & Above		14	15	SES	ST				
ARC	1,409	811	58%	470	33%	310	22%	20	1%	11	0.78%
DFRC	544	157	29%	77	14%	70	13%	10	2%	0	0.00%
GRC	1,845	631	34%	370	20%	222	12%	27	1%	12	0.65%
LaRC	2,274	872	38%	422	19%	405	18%	35	2%	10	0.44%

# Medical Services

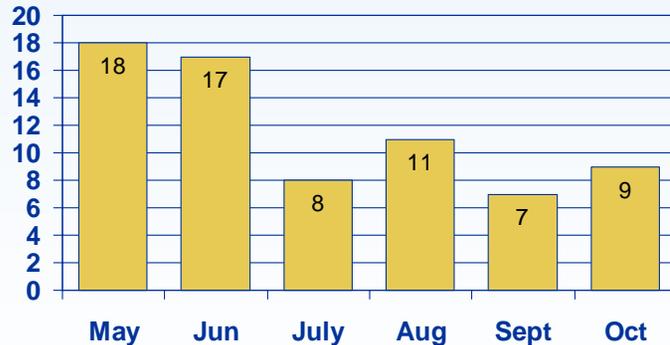
**Personal Illness/Injury (New)**



**Occupational Illness/Injury**



**No Shows / <24-Hour Cancellations  
(at a cost of approx. \$100/)**



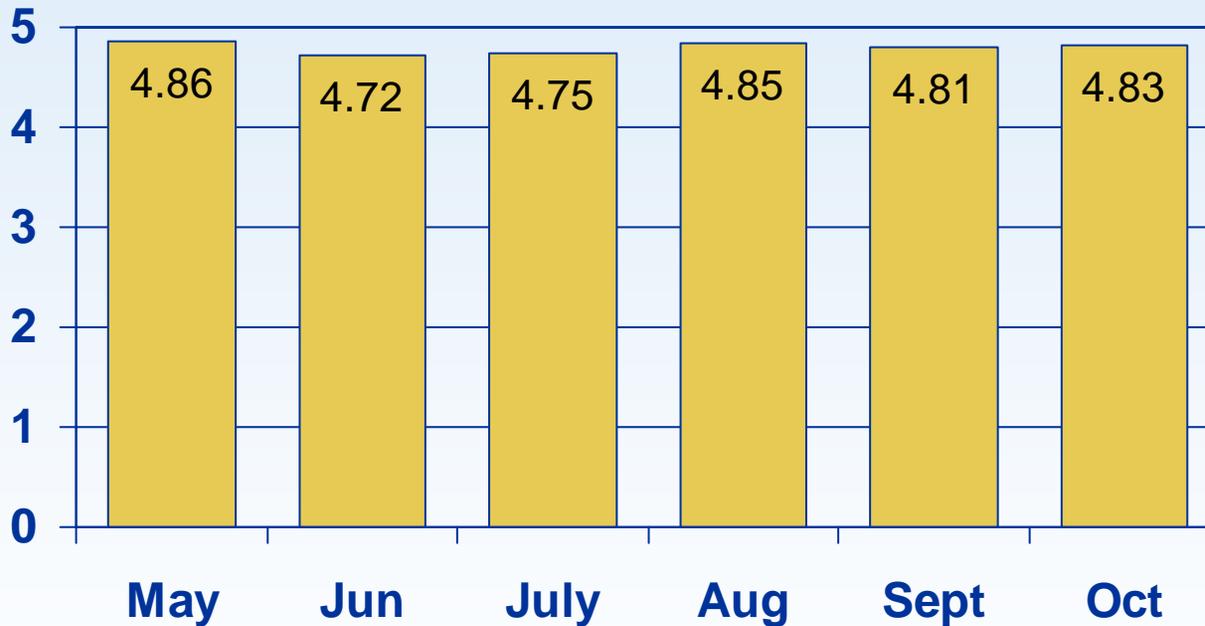
**No Shows/<24-Hour Cancellations  
for October 2003  
by Org. - 9**

Org.	No Shows/ <24-hour Cancellation
5000	1
7000	7
8000	1



# Medical Services

## Overall Rating

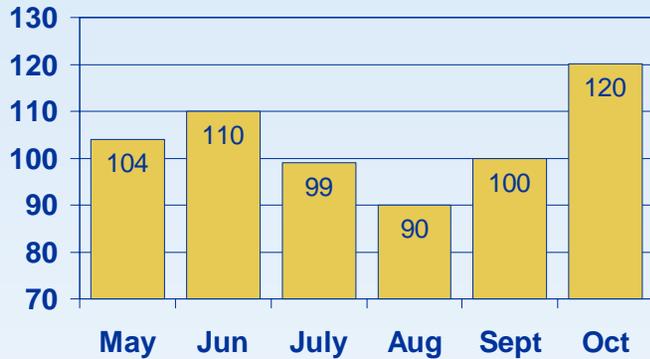


FY03 YTD – 4.82

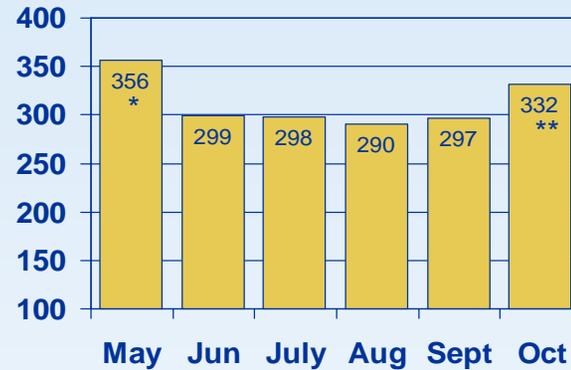


# Medical Services

## Health Screening Exams



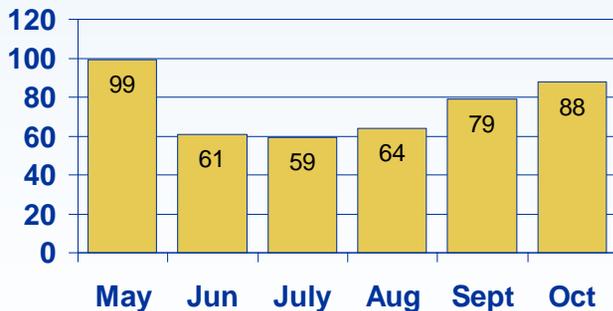
## Blood Pressure Tests



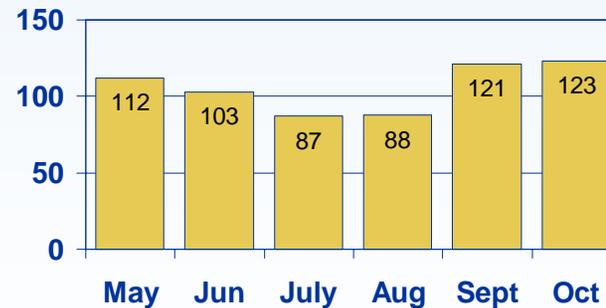
\* Includes 78 checked during Annual Step-Out Program

\*\* Includes 56 checked during annual Disability Fair

## Medical Surveillance Testing (FAA Flight Physicals, Surveillance Programs)



## Abnormal Labs/Early Detection



Includes Testing for:  
High Cholesterol -  
PAP Tests  
PSA  
Glucose  
Liver Function  
Stress



# FY03 Time-Off Awards

**As of 11/10/03**

Org.	Number of Awards	Number of Hours
0100	3	24
0200		
0400		
0600		
2000	1	16
5000	1	4
6000		
7000	14	152
8000	1	8
9000		
Total	20	204



## FY04 Training Budget Status

- FY04 Center Training Budget earmarked at \$4,626,000
  - 43.3% increase from original FY03 authorization (\$3,228,000)
- \$771K released on 11/1/2003
  - \$103,285 obligated to date (~\$73K used to cover training applications)
- FY04 Staff /Directorate Office sub-allocations should be about the same or slightly more than FY03 end of year sub-allocations
- Sub-allocations will be released once the budget plan is finalized



# Development Programs Recruitment Schedule

- USDA Graduate School Development Programs (Call for Nominations - 11/25/03)
  - New Leader Program for GS 7-11
  - Executive Leadership Program for GS 11-13
  - Executive Potential Program for GS13-15
- NASA Administrators Fellowship Program (Call for Nominations - 12/2003)
- NASA Leadership Development Program (Call for Assignment Opportunities at GRC - 12/2003)



# “Mandatory” IT Security Training for FY 2004

- The deadline for all employees including managers to complete IT Security training for FY04 is June 18, 2004.
  - All non-supervisory employees are required to take the Basic IT Security for 2004.
  - All supervisors and managers (supervisor indicator coded as 2 or 5 in NPPS) and government personnel responsible for signing IT Security Plans and accepting related risk are required to take the IT Security for Managers 2004
    - Completion of the Basic IT Security for 2004 does not fulfill the requirement for supervisors and managers.
- There are two ways for individuals to complete this mandatory training.
  - Log on to SOLAR at:  
<https://solar.msfc.nasa.gov/solar/delivery/disc/its/public/html/disindex.htm>
  - Take the test via hard copy which can be obtained by calling Kathy Clark at 3-8354



# Training Program Course Offerings & Evaluation Metrics as of October 30, 2003

	OCT	YTD
Number of On-site Course Offerings	8	8
* Overall Rating of Courses	4.94	4.94
* Services of the Training Office	4.43	4.43
** Value of training in supporting our ability to achieve NASA's strategic goals	7.55	7.55

\* Scale 1- 5 (1=Poor, 5=Excellent)

\*\* Scale 1- 9 (1=Lowest, 9=Highest) is HQ Code FT Metric

